

Instructions/Notes for Completing the CEC-RPS-1A/B California Renewables Portfolio Standard Program

Section I: Type of Certification Requested

1. Must choose one:
 - ▶ *Certification* – Select if this is the first time the facility has applied for certification
 - ▶ *Amended Certification* – Select if updating information for an existing certification. Indicate date and identification number of original certification of RPS eligibility.
 - ▶ *Renewal of Certification* – Select if certification was affected by new policy and regulatory decisions or changes in the law. Indicate date and identification number of original certification of RPS eligibility.

Section II: Applicant Information

2. Applicant Information: Include applicant name, title, telephone and telefax numbers, e-mail address, and the name of the person completing the form if it differs from the applicant. Please note that the applicant name listed will be the name that appears on the RPS Certificate. A valid email address must be provided as all correspondence will be initially conducted through email.
3. Company Information: Include company name and address. Please note that the company name will also appear on the certificate. The address provided in this section is where the certificate will be sent.

Section III: Facility Information

4. Facility Owner Information: Include name, address, telephone and telefax numbers, and the state or province in which the company is incorporated and/or registered. The state or province must be provided and the registration must be up to date in order to be certified as RPS eligible.
5. Facility Location: Include name, any additional names the facility has been known by, address or legal description of the location, telephone and telefax numbers, and an e-mail address. The name specified will appear on the facility's certificate of eligibility issued by the California Energy Commission

Facility Operations

6. Nameplate Capacity – Enter nameplate capacity of the entire facility in megawatts (MW).
7. Balancing Authority – Indicate balancing authority or control area operator.
8. First point of interconnection to the WECC transmission system – Please choose one.
 - ▶ For out of state facilities not subject to PUC Section 399.17, please provide the WECC interconnection substation location where radial lines from the facility interconnect/will interconnect to the WECC controlled transmission system.
 - ▶ For facilities that are subject to PUC Section 399.17 by exclusively serving retail end-use customers outside California and by having 60,000 or fewer customer accounts in California, please select "Other."
 - For facilities who fall under this category but intend to resell the power to another retail seller, please follow the out of state instructions
9. Date of Commercial Operations – For all options, please specify the date on which the facility commenced commercial operations or an estimate of the date on which the facility will commence commercial operations.
 - ▶ Repowered facilities – provide documentation confirming the replacement of the facility's prime generating equipment and the capital investments made to repower the facility as well as the value of those investments as described in the "Instructions for Additional Required Information for Repowered Facilities" in the *RPS Eligibility Guidebook*. Select the methodology that will be used to demonstrate compliance with the 80 percent threshold.
10. Choose one
 - ▶ Central Station
 - ▶ Distributed Generation – Please see definition in the *Overall Program Guidebook*. Be sure to complete Section V, "Distributed Generation Information."

Facility Identification Numbers

11. Please provide any other identification numbers that have been assigned to the facility, if known.
 - ▶ California Energy Commission:
 - Renewable Energy Program – assigned through the Existing or New Renewable Facilities Program
 - Other CEC ID number – please specify the program along with the number
 - ▶ State of California:
 - CA ISO – The California Independent Systems Operator assigns alphanumeric IDs
 - ▶ Federal

- QF ID – often assigned by the contracting utility, may be numerical or alphanumeric
- QF ID Self-Certification Docket Number – provide the FERC docket number of self-certification
- Energy Information Administration (EIA) – ID assigned to report monthly generation data
- ▶ Other – please specify program along with ID# assigned

Section IV: Facility Fuel and Technology Type

12. Indicate all energy sources used by the facility. If the facility uses fuel derived from a feedstock, please also indicate the feedstock and submit additional required information and the supplemental form associated with feedstock, if applicable. For a summary of the technologies that must submit additional required information and/or a supplemental form, please refer to Table 1 of the *RPS Guidebook*.
13. Fossil Fuel Usage – Specify type of fossil fuel used and the average annual percentage for the prior calendar year, if any. Please estimate the percentage of fossil fuel use if the facility is not yet online. Some multi-fuel facilities may need to submit a methodology describing how the renewable portion of their generation will be calculated. Please refer to the *RPS Eligibility Guidebook* for more details.
14. 2002-2003 Interim RPS Procurement Solicitation – Only select “Yes” if the facility was developed and awarded a power purchase contract as a result of either a 2002 or 2003 Interim RPS Procurement solicitation approved by the CPUC. A database of contracts may be found on the Renewable Portfolio Standard (RPS) webpage under “IOU Contract Database.”
15. Qualifying Small Power Production Facility (QF) – If facility is indicated to be a renewable QF, a QF ID number or self-certification docket number must have been provided in #11. Original certification date must be provided.

Section V: Distributed Generation Information

Only respond to this section if facility was indicated to be a distributed generation facility in #10

16. Entire generation – If entire generation is sold to the grid and electricity to serve on-site demand is purchased, check “Yes”
17. Net generation – If only net generation is sold to the grid, check “Yes” and attach a description of how the metering scenario will accurately measure the facility’s excess generation.
18. Benefits – please check all the benefits the facility has received, are being received, or are planned to be received. If benefit is not listed, please check “Other” and specify the program. If no benefits are being received, please check “none” and skip to Section VI, “General Information.”
19. Net metering – Please see definition in the *Overall Program Guidebook*.
20. A facility participating in the net metering program or receiving net metering tariffs may not be eligible for the RPS unless the facility plans to exit the program or tariffs. An exit date must be provided.

Section VI: General Information

- ▶ Please read information about audits, certification renewals and changes in facility information.

Section VII: Attestation

- ▶ Please only submit applications that have been signed in ink.
- ▶ There is a space in this section to indicate if materials are attached to the application. If any material is attached, please describe briefly.

REMINDER: Some facilities have further submission requirements outlined below; refer to the *RPS Program Eligibility Guidebook* for details.

Technology/Characteristic	Additional Required Information	Supplemental Form
Biodiesel, Biogas injected into the natural gas pipeline, Biomass, Digester Gas, Landfill Gas, MSW Conversion, and MSW Combustion	Yes	CEC-RPS-1A:S1
Hydroelectric	Yes	CEC-RPS-1A:S2
Out of State	Yes	CEC-RPS-1A:S3
Repowered	Yes	

SUBMIT:

1. Completed and signed CEC-RPS 1A/B form
2. Applicable supplemental forms
3. Applicable additional required information
4. Other, please specify:

TO: California Energy Commission
Attn: RPS Certification
1516 Ninth Street, MS-45
Sacramento, CA 95814